

# NEW ZEALAND ENGINEERING EXCELLENCE AWARDS

## CONDITIONS OF ENTRY AND JUDGING CRITERIA

### AWARDS RECOGNISING PEOPLE

# NEW ZEALAND ENGINEERING ENTREPRENEUR OF THE YEAR

The New Zealand Engineering Entrepreneur<sup>1</sup> of the Year Award recognises an engineer an engineering technologist, or a team engaged in engineering activities team who, through entrepreneurship, has/have created or developed a new business opportunity. Judging is according to the following criteria:

- actual or potential contribution to the national economy
- benefit to relevant stakeholder communities in New Zealand
- extent of business growth achieved and return to investors
- ability to contribute to the goal of sustainable development.

The Award consists of a trophy and certificate presented either to an individual distinguished throughout their career, or to a team judged to demonstrate entrepreneurial ability.

**Entries and all supporting material must be submitted on line by 5.00pm Friday 10 July 2009.** Once you have registered at [www.nzeeawards.org.nz](http://www.nzeeawards.org.nz), you will be provided with the links and access key to enable you to make your entry and upload your submission.

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<sup>1</sup> An Entrepreneur is defined in the Shorter Oxford Dictionary as "a person who undertakes or controls a business or enterprise and bears the risk of profit or loss."

### **GENERAL CONDITIONS OF ENTRY (APPLY TO ALL AWARDS)**

- a) Should either the judges or Awards' organisers request further information for purposes of judging or publicity, this will be provided by the date requested or the entry will be disqualified.
- b) Should the judges wish to visit the site of an activity or ask questions of any person involved with an entry all reasonable efforts will be made to accommodate the visit and answer any questions posed by the judges.
- c) The entrant has obtained the permission of all relevant parties to the entry to proceed with the entry.
- d) The entrant gives permission to use any of the materials provided for publicity and promotional purposes.
- e) The entrant must be present at the formal presentation ceremony in Wellington on Wednesday 25 November 2009 should the entrant be announced as a finalist.
- f) All entries should be limited to 20 written A4 sides per submission including all supporting documentation. Photos may be submitted in addition to this.
- g) The New Zealand Association of Engineering Organisations reserve the right to make nominations for any Award, and to nominate any entry for consideration in an Award for which it was not entered, in addition to the one in which it was entered.
- h) The judges have the discretion not to give an Award if none of the entries are considered of sufficient standard.
- i) Previously unsuccessful entrants may reapply in subsequent years providing they comply with all other conditions of entry.
- j) The entrant accepts that the judges' decisions are final and that no correspondence will be entered into.

### **SPECIFIC CONDITIONS OF ENTRY**

- a) All entries for the New Zealand Engineering Entrepreneur of the Year Award need to be uploaded to the [www.nzeeawards.org.nz](http://www.nzeeawards.org.nz) web site by 5.00pm on Friday 10 July 2009.
- b) The entrant is expected to meet the costs of participation including attendance at the presentation ceremony.
- c) Where a team is entered into the award the team should be limited to a maximum of four individuals.

### **ENTRIES TO INCLUDE**

- a) An entry form, completed on line using the links provided, once you have registered your interest [www.nzeeawards.org.nz](http://www.nzeeawards.org.nz)
- b) An account (up to eight A4 pages), describing how the entrant/s has/have exhibited entrepreneurial behaviour, and specifically addressing the judging criteria. This should include references to the supporting material provided. In the case of a team being entered into the award, the role of each individual, and how they contributed to the success of the venture, should be outlined.
- c) A 200-word précis summarising how the entrant/s has/have displayed entrepreneurial behaviour (which might be used for publicity purposes).

- d) A short statement demonstrating how the entrant/s has/have engaged in engineering activities which has/have enhanced New Zealand's engineering reputation.
- e) Supporting documentation annotated to aid reference from the document provided in a). This documentation may include (where appropriate) business reports, and any relevant media coverage. The more information you provide, the easier it will be for the judges to make a decision.
- f) A high quality digital photo which can be used for publicity purposes. In the case of a team entry, a photograph of the entire team is preferable. This is to be uploaded to the website together with the entry submission.
- jpeg or tif format only – no more than 1MB per image file
- g) **Document specifications for entries.** Please ensure that your entry complies with the following specifications to aid the judges in their on-line viewing of entries.
- Font: Times New Roman or Arial
- Font size: 12pt
- Font colour: Black text on white background
- Line spacing: 1.5
- Document orientation: A4 Portrait
- File Format: word or pdf
- File Size: 2 MB maximum
- h) **Naming conventions for entry and image files.** You need to prefix the name of your file in the manner described below – (acronym that relates to the award being entered followed by the entry title.)

Acronym	Award
<b>AWARDS RECOGNISING PEOPLE</b>	
WP	William Pickering Award for Engineering Leadership
EE	New Zealand Entrepreneur of the Year
EI	New Zealand Engineering Innovator of the Year
YE	New Zealand Young Engineer of the Year Award
EJ	Award for Excellence in Engineering Journalism
<b>AWARDS FOR PROJECTS OR PRODUCTS</b>	
BC	Building and Construction
ES	Energy Systems
FBC	Food, Bioprocess and Chemical
ICEET	ICEET
MM	Mechanical and Manufacturing
SCT	Sustainability and Clean Technology
TI	Transportation Infrastructure
WWA	Water, Waste and Amenities

e.g. If the entry is for a project/product called the 'Best Building Ever' in the Building and Construction Award and is also entered in the Sustainability and Clean Technology Award, you would name your files in the following manner:

- BC-BestBuildingEver.pdf or BC-BestBuildingEver.doc (for the Building and Construction Award)
- SC-BestBuildingEver.pdf or SC-BestBuildingEver.doc (for the Sustainability and Clean Technology Award)

If the entry is for an award recognising people, please name your files in the following manner:

e.g. Joe Bloggs entry into the William Pickering Award

- WP-JoeBloggs.pdf or WP-JoeBloggs.doc

If your entry into the awards is for a team of people please use the first two surnames of the entrants in your project.

e.g. Joe Bloggs, Jane Gray, Sam Figworts and Jason van Haven entry into the Entrepreneur of the Year Award

- EE-Bloggs-Gray.pdf or EE-Bloggs-Gray.doc

**Images files** should be named in the following manner; acronym, project name and picture number

- BC-BestBuildingEver-pic1.jpeg or BC-BestBuildingEver-pic1.tif
- EE-BloggsGray-pic1.jpeg or EE-BloggsGray-pic1.tif

Any following image files will be named in a similar way

e.g. BC-BestBuildingEver-pic2, BC-BestBuildingEver-pic3 etc.

## JUDGING

The New Zealand Engineering Entrepreneur of the Year Award recognises an engineer, engineering technologist, or a team engaged in engineering activities who, through entrepreneurship, has/have created or developed a new business opportunity. Judging is according to the following criteria:

- actual or potential contribution to the national economy
- benefit to relevant stakeholder communities in New Zealand
- extent of business growth achieved and return to investors
- ability to contribute to the goal of sustainable development.

The judges will consider indicators of entrepreneurial behaviour including creation of new business in a new market, internationalisation of a business, business development with growth rates significantly above the market norm and contribution made to the risk capital of the business.